



Statement on Providing Immigration and/or Legal Assistance

The North Bay & District Multicultural Centre is an immigrant settlement agency, primarily assisting with the *settlement* and *integration* needs of newcomers to the North Bay area. However, from time to time, we are asked to provide assistance with immigration and/or legal related matters.

The following outlines the limits of the North Bay & District Multicultural Centre's involvement in providing immigration and/or legal related assistance. Please read this carefully. You will be asked to sign below to indicate your understanding of the role of the North Bay & District Multicultural Centre in assisting you in this regard.

- The North Bay & District Multicultural Centre does **NOT** provide immigration consulting, legal services, or representation on immigration matters. We do **NOT** provide advice on immigration or legal matters, but we can show you how and where to access the information you need to make informed decisions. For specific legal advice, please seek assistance from a certified immigration consultant or lawyer.
- The North Bay & District Multicultural Centre cannot fill out immigration applications or legal forms on your behalf. While we can review completed forms if requested, we cannot guarantee that any immigration form we review will be accepted by Citizenship and Immigration Canada.
- The North Bay & District Multicultural Centre is **NOT** a Citizenship and Immigration Canada office. We do NOT have privileged connection to CIC's immigration offices or officers. No one (including authorized immigration lawyers or consultants) has special access to CIC's programs and NO one can guarantee you a visa or immigration permit.
- All decisions regarding the granting of immigration status are at the sole discretion of the Government of Canada's Department of Citizenship and Immigration.
- Any information, forms, or other assistance regarding immigration and/or legal matters provided to you by staff of the North Bay & District Multicultural Centre is **not** to be considered advice, legal or otherwise. ***You are responsible to verify any information you receive and make your own informed decisions regarding immigration and legal processes.*** (Please note: immigration and legal rules change frequently and current policies should be verified before submitting any application).

By signing this document, I agree that I have been made fully aware of the limits of North Bay & District Multicultural Centre's role in providing immigration and/or legal related assistance. I understand and agree that the North Bay & District Multicultural Centre cannot provide me with immigration or legal advice or representation and that any decisions made regarding personal immigration or legal matters are my own responsibility.

Name (Printed)

Signature

Date

Settlement Counsellor